

**TOWN OF DAVIS
COUNCIL MEETING MINUTES**

Meeting: Regular Council Meeting

Date: May 11th, 2022

Place: Davis Town Hall

Time: 6:00 pm

Mayor called the meeting to order at 6:00 pm.

Roll Call by Recorder Jennie Helmick

Attending: Mayor Alan Tomson, Council John Felton, Charlotte Wales, Jeannette Tekavec Ware, Kevin Flanagan, Ron Hollis (via speakerphone) and Recorder Jennie Helmick.

Pledge of Allegiance.

Guests: Jodie & John Dix, Bob Quattro, Cheryl Ball, Nancy Luscombe, Bill Peterson and Doug Martin.

***Motion to approve the Minutes of the Work Session and Regular Council Meeting of April 27th, 2022 made by Councilman John Felton, Second by Councilman Kevin Flanagan, all in favor. Motion carried.**

***Motion to dispense with Regular Order of Business to hear from guests made by Councilwoman Jeannette Ware, Second by Councilwoman Charlotte Ware, all in favor. Motion carried.**

Guest Jodie Dix stated she had lost her survey, but asked about possible zoning and wanted to know if her existing business would be grandfathered in should a zoning ordinance pass. **Mayor Tomson** stated that all existing businesses will be allowed to continue to operate for the same use. **Mrs. Dix** also questioned the additional \$2,000 cost for a vault for all burials in the **Davis Cemetery**. She was told to contact the funeral director. **Guest John Dix** commented on the question on the survey about sidewalks. Stated that the one on Henry Avenue was non-existing, that no one walks on them, only kids riding bikes or doing jumps. Asked about contract with Sheriffs Dept., was told not a final deal. **Mr. Dix** felt the **Town** should hire their own. In regards to paved bike trail, feels it is a waste of money.

Guest Nancy Luscombe- After listening to Corridor H presentation, called **Friends of Blackwater** at end of meeting, asking if the proposed route was a done deal. **Mayor Tomson** stated he can't say. A lot of response to this. **Ms. Luscombe** asked about the status of the **STR Moratorium**. **Mayor Tomson** stated that there were different opinions from different lawyers about it but the two attorneys the Town consulted with both agree the Moratorium is legal. The current Moratorium is in effect through June 30th, 2022. Right now, the Town is working towards adopting a Comprehensive Plan and then looking at a Zoning Ordinance. **Ms. Luscombe** wanted to know why the **Town of Davis** didn't join/share sewer with **Thomas**. **Mayor Tomson** stated that **Thomas** doesn't have the capacity to handle the expected growth of the area. Also, they have issues that need to be taken care of. Nancy also asked what it meant that the property **Ronnie Whitehair** owns will be deeded to the **Town**. **Mayor Tomson** stated this is true and we are looking at access from **William Avenue** to the **Riverfront Park**. Learned that former owners **Randy and Sandy Schmideknecht** originally planned on deeding it to the **Town**.

***Motion to return to regular order of business made by Councilman Kevin Flanagan, Second by Councilman John Felton, all in favor. Motion carried.**

COMMITTEE REPORTS:

FINANCE:

Mayor Tomson presented the Accounts Payable.

***Motion to approve payment of bills made by Councilwoman Charlotte Wales, Second by Councilman Ron Hollis, all in favor. Motion carried.**

Rate Ordinance-**Mayor Tomson** stated that "the **Town** has hired a special Sewer Ordinance attorney to help us with the process and they are out of **Steptoe and Johnson**, the firm. We have the accounting work done, we have a plan and now we need to go through the legal steps with the **Town** and the **Public Service Commission** and then we will present the ordinance to the **Town Council**."

Sewer Project Collection system-feasibility study years out. Six million project to build new sewer system, using old one for stormwater separation.

R K&K-- Preliminary Engineering Report cost is \$200,000 which is the amount of the IJDC loan. Second Phase- \$160,000 paid from allotted American Rescue Funds, not yet received.

***Motion to move forward with agreement with R K&K made by Councilman John Felton, Second by Councilman Kevin Flanagan, all in favor. Motion carried.**

STREETS, ALLEYS AND WATERWORKS:

Jobs performed by employees and Update report from Water/Sewer Operator was submitted.

Lower Lot Building-*Councilman Felton* stated that all equipment, except trailer, will go into lower lot garage since old vehicles/equipment sold. Mini excavator needs a bucket cylinder fixed/replaced.

Councilman Flanagan asked *Mayor Tomson* if talk about not using side by side was done. *Mayor Tomson* stated not yet.

PERSONNEL: None

ORDINANCE/RESOLUTIONS: None

CEMETERY: *Councilwoman Ware* gave update. Good discussion at meeting. Have changed monthly meetings to 1st Monday. Layout of lots, vaults, getting everyone up to date. Leftover gravel from **Mink Alley** to be taken to fix pot holes in old Cemetery roads. Squaring up property in new Cemetery. **Town** requesting 5-6 acres of land, **Western Pocahontas** wanting to give 2 ½ acres, which would bring those buried outside cemetery into ours. Drainage to be done, hopefully by summer. Talked with office about funds. No more lots to be sold in old Cemetery. Will work with maps. Talked with Paula Spiller about attending meeting. Have way of locating graves. Looked over certificates issued for lots sold. Reed family asked for two trees to be cut down. Mound of dirt grown over, will clear off and get bushes off of it. Hotel-Motel monies can be used for Cemetery if necessary. All ideas from Cemetery Committee will be presented to Council. Shredded tires, gravel, will use **Town** employees to do the work. All new info to work with.

PARKS AND RECREATION: None

PLANNING COMMISSION: Public meeting scheduled at DVFD Saturday May 21st, 10:00 am to 12:00 pm. Still accepting surveys till then.

OLD BUSINESS: No Mayor Updates at this time.

Corridor H-No updates at this time.

Building Permits- *Mayor Tomson* and **Town Clerk Joni Felton** will review building permit application for completeness before presenting to Council for approval.

Contact/Schedule 7th Street Extension Paving of drives-*Councilwoman Ware* stated the original cost of this was \$25,000 when discussed. The 1% Municipal fee was to be used for this. Also, while they are here doing the work, will allow residents/businesses to approach them about paving their properties as well (at their cost). No approval till new cost estimate received.

Speed Signal Sign on William Avenue-*Councilwoman Ware* stated she had presented to the **Town**, at beginning of term, with information about these but was told by law enforcement that they wouldn't be effective and yet **City of Parsons** has utilized two now. Feels we need it, lot of vehicles coming through too fast. *Councilwoman Wales* wanted to know if Parsons feels they are effective.

***Motion to find out what City of Parsons has, copycat, start with 2 speed signs made by Councilman Kevin Flanagan, Second by Councilwoman Charlotte Wales, all in favor. Motion carried.**

Signs for Town Vehicles-*Councilman Felton* stated signs needed for all vehicles (no equipment), strobe lights (may be two in garage), **Town** logo, white/blue lettering.

NEW BUSINESS:

Audit Report-*Mayor Tomson* stated that there is a deficiency, separation of duties, which is common in small towns due to amount of office workers. *Mayor Tomson* will start checking cancelled checks, randomly viewing reconciliations of account, to add additional oversight.

Crosswalks-*Councilwoman Ware* suggested adding additional crosswalks, preferably between Wicked Wilderness/Sirianni's and Muttley's. Will need to check with WVDOH about this along with regulations.

Davis Ball Field-*Councilman Flanagan.* Questions were answered at Work Session.

Camp 70 Update-*Councilman Hollis.* WVDOH received a Federal Access to Property Grant to do work redoing the culverts, Camp 70 Road, and putting blacktop down, going to go as far as they can before they run out of budget. There will be a State and Federal presence. Will educate people on speed limits and have signage.

Man-lift-Councilwoman Ware. Town was using **Jim Nelson's**, who has sold it to **Four Seasons Contractor Dwayne Poling**, who stated **Town** may use when they aren't. Learned another man-lift may be up for sale. Said to be a good piece of equipment. **Town** could utilize this equipment. Used for Christmas lights, banners, etc.

BUILDING PERMITS:

Aidan Bunnell-Deck. All information provided.

***Motion to approve permit made by Councilman Kevin Flanagan, Second by Councilwoman Charlotte Wales, all in favor. Motion carried.**

Victor Zabolotnyi-carport. No survey. New construction. Tabled.

BUSINESS LICENSES: None

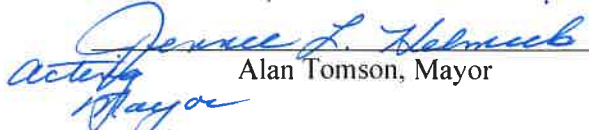
CORRESPONDENCE: None

***Motion to adjourn made by Councilwoman Jeannette Ware, Second by Councilman Kevin Flanagan, all in favor. Motion carried.**

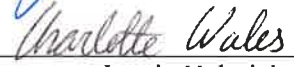
Date of approval: May 25th, 2022

As read: _____

As corrected: _____



Alan Tomson, Mayor



Jennie Helmick, Recorder
Acting Recorder