TOWN OF DAVIS
COUNCIL WORK SESSION MINUTES

Meeting: Work Session
Date: April 12th, 2022
Place: Davis Town Hall
Time: 5:00 p.m.

Acting Mayor Jennie Helmick called the Work Session to Order.

Roll Call: Jennie Helmick-Acting Mayor, Council John Felton, Charlotte Wales, Kevin Flanagan-delayed arrival, and Jeannette Ware-acting Recorder. Ron Hollis-via speakerphone;

Absent: Mayor Al Tomson, Excused.

Guest: Doug Martin

Committee Reports:

Finance: Accounts Payable will be available on April 13, 2022 during regular business.

Sewer Project and Rate Ordinance: will remain on agenda until next meeting (4/27/22).

Streets, Alleys, Water Works: Jobs Performed by Employees will be available on April 13, 2022.

Personnel: ***Councilman John Felton*** likes what **Attorney Robert Chenoweth** is doing reviewing the Employee Handbook and making suggestions/corrections. A portion was sent to ***Council*** to see what is being done thus far. ***Council*** asked that any information being sent to Town be also shared with ***Council*** members.

Ordinances/Resolutions: None

Cemetery Committee: ***Councilman Kevin Flanagan*** had it placed on agenda. In his delay, ***Councilwoman Jeannette Ware,*** **Chair of Cemetery Committee,** updated ***Council*** as to progress of Committee selection, gathering at cemetery to look over areas of concern, and introducing possible members at 4/13/22 Council meeting. ***Council*** was reminded of discussion of **Cemetery** and possible committee selection from January 2022 to the present as noted in Council minutes.

Parks and Recreation: **Guest Doug Martin** mentioned that a park bench will be purchased and donated in memory of **former Mayor Randy Schmiedeknecht at** the **Riverfront Park**. Doors for gym were received, but 3 sent back for paint and dent issues. The lot between Wandering Caravan and the Post Office which is owned by **Ron Whitehair** was discussed with possible favorable use for P&R.
Councilman Kevin Flanagan suggested a retaining wall with a picnic area.
Also, a discussion followed concerning the alley behind those buildings/lot being public or not.

Councilwoman Jeannette Ware asked about fire escapes on Wandering Caravan and ***Councilman Kevin Flanagan*** also asked about fire escapes on Bill Peterson's Bank Building.

Planning Commission: ***Councilwoman Charlotte Wales*** reported that surveys have been sent out to all Water bill customers and extras are available in **Town Hall.** There are suggested revisions to the Plan from our new Land Use Town attorney. The Public Meeting for the Comprehensive Plan had to be changed from April 23 to May 21, 2022.

Councilman Kevin Flanagan mentioned setbacks restrict subdivisions.
Councilwoman Jeannette Ware brought up Michael Kralec, who has multi buildings on 8th Street/and alley. Building was "grandfathered in" but not as a residence.

Old Business: Pump Truck: Still in repair. Waiting on motor for actuator wheel. We can use it and get good use out of the vehicle.

Building Permits: Discussion held about surveyor markers counting as requirement on permit. The possibility exists that a Survey Grade GPS would suffice. ***Councilman John Felton*** stated that a particular surveyor would charge $1700 for official/original survey or $700 to survey with markers. No decision was made.

Building permits for Paul and Molly Magness, Philip Crossland, and Kevin Flanagan were discussed with questions as to complete applications. No decisions were made.

Alleys: ***Councilman John Felton*** said members of DVFD observed all alleys in **Town** and determined that many are obscured due to overgrowth of trees and shrubs. Removal is necessary; public alert system should be used to alert residents to the maintenance of alleys to provide adequate space for emergency vehicles. A list has been generated by DVFD with particular areas of concern.

Town Spring/Summer Clean-up Day: discussion was held for mid-June.

Adjournment: @ 6:43 p.m. **Motion made by *Councilman Kevin Flanagan*, seconded by *Councilwoman Jeannette Ware*, all in favor, Motion carried.**

Date of approval: April 27, 2022
As read: _____
As corrected: _____

Alan Tomson, Mayor

Jennie Helmick, Recorder