TOWN OF DAVIS
EMERGENCY COUNCIL MEETING AGENDA

MEETING: EMERGENCY COUNCIL MEETING
DATE: SEPTEMBER 1ST, 2021
PLACE: DAVIS TOWN HALL

MAYOR CALL TO ORDER @ 6:00P.M.

ROLL CALL BY RECORDER JENNIE HELMICK

ATTENDING: MAYOR ALAN TOMSON, COUNCILPERSONS; JOHN FELTON, CHARLOTTE WALES, JEANNETTE TEKAVEC WARE, KEVIN FLANAGAN, RON HOLLIS AND RECORDER JENNIE HELMICK

ABSENT:

PLEDGE OF ALLEGIANCE

GUESTS:

THE PURPOSE OF THIS MEETING IS TO DEVISE A PLAN TO COVER THE TOWN'S WATER PLANT AND LABOR FORCE AS MULTIPLE EMPLOYEES WERE SICK.

MOTION TO ADJOURN:

MINUTES

Meeting: Emergency Council Meeting

Date: September 1st, 2021

Place: Davis Town Hall

***Mayor Tomson* called the Meeting to order at 6:00pm**

Roll Call: Mayor Alan Tomson, Council John Felton, Charlotte Wales, Jeannette Ware (per conference call), Kevin Flanagan, Ron Hollis and Recorder Jennie Helmick.

The purpose of this meeting is to devise a plan to cover the **Town's Water Plant** and labor force as multiple employees were sick and didn't know how long we would be experiencing a shortage of workers.

Dave Smigal, Contracted Sewer Operator, is under contract until **September 30th, 2021**, so that part is covered.

Our Water/Sewer Operator, **Mark Burns,** was out sick, our part-time Water Operator **Jay Kennard** was sick as well (we later found out that he was at the water plant pumping to fill our tanks due to the expected rainfall of approximately 6 inches). He felt that his was due to allergies.

The **City of Thomas Mayor Jody Flanagan** had been contacted earlier in the day to ask for help with our water plant, garbage and any emergencies that may come up during this time. He informed the ***Mayor Tomson*** that his Water Operator **Brian Zirk** was willing to help us out as well as their employees. Due to the rain, ***Recorder Jennie Helmick*** stated that she would call **David Smigal,** contracted Sewer Operator, to check on the CSO's tomorrow, in case the Town has overflow that would need to be reported to the **DEP** within 48 hours.

Town Employees Robert (Franco) and Derrick Huffman were both sick and went home. Will get updated so we know how to proceed.

Mayor & Council decided that if an employee tested negative, they would have to use their Sick Leave Time for days missed. If they tested positive, then the **Town** would use money from the **American Rescue Plan** to pay for days missed.

Mayor Tomson stated that by executive order, **Town Hall** would be closed to ALL foot traffic until further notice. Also, that Town Employees working would be limited to one individual per truck and to keep social distancing in place in the Town garage and to disinfect all trucks and the garage.

Motion to adjourn was made by *Councilman Kevin Flanagan,* Second by ***Councilwoman Charlotte Wales***, all in favor. **Motion carried.** The time was 6:55 p.m.

****After Emergency Meeting Mayor & Council discussed and agreed via email correspondence that after reviewing status of sick employees and exposure to COVID positive employees the Town will pay all time off with American Rescue Plan funds.**

Date of approval September 22, 2021
As read _____
As corrected _____

Jennie Helmick, Acting Mayor
Alan Tomson, Mayor

Charlotte Wales
~~Jennie Helmick, Recorder~~
Charlotte Wales, Recorder