TOWN OF DAVIS
COUNCIL MEETING MINUTES
JUNE 14th, 2023

Meeting: Regular Council Meeting
Date: June 14th, 2023
Place: Davis Town Hall

Mayor Al Tomson called the meeting to order at 6:30 p.m.

Roll Call: Mayor Al Tomson, Council Robert North, Joe Kosanic, Jeannette Ware, Doug Martin, Jess Tucker and Recorder Jennie Helmick.

Pledge of Allegiance

Guests on Agenda: Ashley Tomko-Thrasher Engineering

Guests not on Agenda: Town Employee Joni Felton, Lori Quattro, Judy Cronauer, Ryan White, Betsy Whitehair, Karen McDade, Alex Snyder, Mike Kralec, Louise Ball, Ray Ball, Cheryl Ball, Joy Showalter, Patrick Paugh and Chad Crowe.

***Motion to approve the Regular Council Meeting Minutes of May 24th, 2023 made by *Councilman Robert North,* Second by *Councilman Jess Tucker,* all in favor. Motion carried.**

***Motion to dispense with Regular Order of Business to hear from guests made by *Councilwoman Jeannette Ware,* Second by *Councilman Robert North,* all in favor. Motion carried.**

Guest Lori Quattro is against the **Planning Commission** doing a **Zoning Ordinance.** Feels more attention be given to current ordinances to enforce them. ***Mayor Tomson*** stated that an Enforcement Officer could take care of these. He will also reach out again to the Sheriff's Dept. about more coverage in **Town.** The reason for zoning is the proliferation of short-term rentals and unwanted businesses out of the residential areas.

Guest Karen McDade stated that all Towns have problems. It takes time to correct these.

***Motion to return to Regular Order of Business made by *Councilman Jess Tucker,* Second by *Councilwoman Jeannette Ware,* all in favor. Motion carried.**

COMMITTEE REPORTS:

FINANCE:
Mayor Al Tomson presented the Accounts Payable.
***Motion to approve payment of the bills made by *Councilman Robert North,* Second by *Councilman Joe Kosanic,* all in favor. Motion carried.**

Budget Revisions-Town Clerk Joni Felton explained that at the end of the year, we bring accounts to come as close as possible to actual revenues/ expenditures.
***Motion to approve the Budget Revisions for the General and Coal Severance Funds made by *Recorder Jennie Helmick*, Second by *Councilman Robert North*, all in favor. Motion carried.**

Mayor Tomson presented a bill in the amount of $ 6,996.90, which is the final payment for the sewer repair at the Industrial Park by **RK& K** and **Blue Ridge Construction.**

STREETS, ALLEYS & WATERWORKS:
Jobs performed by Employees and Update on Water Report by Water Operator Jay Kennard. ***Councilman Doug Martin*** stated all jobs completed. ***Councilwoman Jeannette Ware*** stated she appreciates the few employees we have. ***Mayor Tomson*** stated the **Town** is placing job advertisements, hoping to get back a full workforce.

ORDINANCES/RESOLUTIONS:
This is not only a scheduled **Council meeting** but also a public hearing on a bond that the **Town** is executing so we can finish paying for the Sewer Stormwater Separation and Replacement. That seven-million-dollar ($7,000,000.00) project will start next year when they put in the new Sewer System and the existing Sewer System will become the Stormwater System. We have a bond we want to execute for $200,000.00 at 3% interest for 20 years. Any thoughts or comments regarding the bond or process, now is the time to voice them. No comments were received.

Mayor Tomson read the **Third and Final Reading of a proposed Bond Ordinance** authorizing the issuance of the Town of Davis Combined Waterworks and Sewerage System Design Revenue Bond Series 2023 A (West Virginia Infrastructure Fund) entitled: ORDINANCE AUTHORIZING THE DESIGN OF EXTENSIONS, ADDITIONS, BETTERMENTS AND IMPROVEMENTS TO THE SEWERAGE PORTION OF THE EXISTING PUBLIC COMBINED WATERWORKS AND SEWERAGE SYSTEM OF THE TOWN OF DAVIS AND THE FINANCING OF THE COST, NOT OTHERWISE PROVIDED, THEREOF THROUGH THE ISSUANCE BY THE TOWN OF NOT MORE THAN $ 200,000 IN AGGREGATE PRINCIPAL AMOUNT OF COMBINED

WATERWORKS AND SEWERAGE SYSTEM DESIGN REVENUE BONDS, SERIES 2023 A (WEST VIRGINIA INFRASTRUCTURE FUND); PROVIDING FOR THE RIGHTS AND REMEDIES OF AND SECURITY FOR THE REGISTERED OWNERS OF SUCH BONDS; AUTHORIZING EXECUTION AND DELIVERY OF ALL DOCUMENTS RELATING TO THE ISSUANCE OF SUCH BONDS, APPROVING, RATIFYING AND CONFIRMING A LOAN AGREEMENT RELATING TO SUCH BONDS; AUTHORIZING THE SALE AND PROVIDING FOR THE TERMS AND PROVISIONS OF SUCH BONDS AND ADOPTING OTHER PROVISIONS RELATING THERETO.

There is $5,000,000 earmarked by the Federal Government, $1,500,000 from the Governors Office-government match, $90,000 from IJDC, $90,000 from the town's ARP monies, $200,000 from these bonds and $200,000 from a private developer who wants to use our sewer system for their development. The bond loan is for design, to pay engineer. Next meeting a Supplemental Resolution for the terms of the Bond, maturity date, 1st. Interest payment, get everything signed and closed on July 18, 2023. There will be very little funding on the shoulders of the Town. This has been a group effort, from federal, state, local, engineers and contractors to make this happen.
***Motion to accept the third and final reading of the Bond Ordinance made by *Councilman Bob North*, Second by *Councilman Jess Tucker,* all in favor, Motion carried.**

CEMETERY:
Councilwoman Jeannette Ware stated that there is still a delay on land acquisition from Western Pocahontas, full request not be made. Comments on Cemetery received, looks nice. Over 200 Veterans located and mapped. Flags placed at sites and on fence. Sections of chain link fence needs replaced. Still constructing ditches in New Cemetery for drainage. Wanted to thank Committee members for all their hard work in all conditions. ***Mayor Tomson*** stated the **Town** is looking at 1/2 of the requested land from Western Pocahontas.

PARKS & RECREATION:
Parks Member Joni Felton stated there is a bee's nest on top of boulder at Boulder Park. Looking at a pre-build building at the ball field. Cameras up and running at the Community Building. ***Councilwoman Ware*** asked about lights being left on at Community Center at night and if it was necessary. **Joni** said she would ask about them.

PLANNING COMMISSION:
Comments from the Public Meeting were taken into account, working on revisions to Zoning Ordinance. New maps, language, streamlining, moved definitions to appendix, table for permitted/conditional, shorten ordinance, 100-foot buffer and 6-foot privacy fence to separate residential from business areas on backside of Town.

BUILDING COMMISSION: None

OLD BUSINESS:
No Mayor Updates and Thrasher Representative not present to talk about Water Projects.

NEW BUSINESS:
Donation for Thomas Senior Center. Feeding around 60 people daily, with around 30 being home bound deliveries. Maintenance needing done-new floor, painting, etc.
***Motion made by *Mayor Al Tomson* to donate $2,000 to the Thomas Senior Center, Second by *Councilman Doug Martin*, all in favor. Motion carried.**
Councilwoman Jeannette Ware requested that the **Town** water down alleys, with regular traffic due to dust (4-wheelers, etc.). Paving was suggested. Could be problematic. Will check with **DVFD** about watering alleys. Also speeding on side streets, not stopping at stop signs, not wearing protective gear. Resistance when speaking to parents about these issues. ***Mayor Tomson*** will approach the county again about police coverage.

BUILDING PERMITS:
Alex Snyder - Fence and Deck.
***Motion to approve permit made by *Councilman Jess Tucker,* Second by *Councilman Joe Kosanic,* all in favor. Motion carried.**

James & Jessica Kralec - New home Riverwalk Place.
***Motion to approve permit made by *Councilman Robert North*, Second by *Councilman Jess Tucker,* all in favor. Motion carried.**

Jody & John Dix - 2nd Story to Tattoo Shop.
***Motion to approve permit by *Mayor Al Tomson,* Second by *Councilman Jess Tucker,* all in favor. Motion carried.**

Joy Showalter - Addition to garage.
***Motion to approve permit made by *Councilman Doug Martin,* Second by *Councilwoman Jeannette Ware,* all in favor. Motion carried.**

Daniel Arnold - Shed.
***Motion to approve permit made by *Councilwoman Jeannette Ware*, Second by *Councilman Robert North*, all in favor. Motion carried.**

BUSINESS LICENSES:

Mountain Trails - Speciality Outdoor Retail Store, William Avenue next to Bike Shop.
***Motion to approve Business License made by *Councilman Jess Tucker,* Second by *Councilman Robert North,* all in favor. Motion carried.**

CORRESPONDENCE: None.

PERSONNEL: Skipped to end of meeting.

Property:
Park Property appraisal still on hold due to health conditions. Regular appraisal will be done so we can move forward acquiring lots.

Mayor Tomson attended the Ribbon Cutting for Corridor H Friday from Kerens to Holly Meadows. **Governor Jim Justice** was there. He spoke with him about a problem the **Town** was having and that was to procure funding for the Riverfront Park Expansion and amenities we want to put in there. He turned him over to one of his aids who put him in contact with other people to include the **Secretary of Tourism**, will be talking to **Chelsea Ruby** on Friday to see where in the state funds may be available to help with some of these acquisitions.

***Motion to go into Executive Session to discuss Personnel made by *Councilwoman Jeannette Ware,* Second by *Councilman Robert North*, all in favor. Motion carried. Time was 8:18 p.m.**

***Motion to come out of Executive Session made by *Recorder Jennie Helmick,* Second by *Mayor Al Tomson,* all in favor. Motion carried. Time was 8:46 p.m. No decisions made at this time.**

***Motion to have *Mayor Al Tomson* and Town Clerk Joni Felton interview and hire 2 full time employees, both with benefits, made by *Councilman Jess Tucker,* Second by *Councilman Robert North,* all in favor. Motion carried.**
**** NOTE- *Councilman Doug Martin & Councilwoman Jeannette Ware left* the Executive Session before it ended and did not participate in the vote for this Motion.**

***Motion to adjourn made by *Recorder Jennie Helmick,* Second by *Councilman Robert North,* all in favor. Motion carried. Time of adjournment was 8:47 p.m.**

Date of approval June 28th, 2023
As read _____
As corrected _____

Alan Tomson, Mayor

Jennie Helmick, Recorder

JOBS PERFORMED BY SHOP STAFF 06/12/2023 to 06/23/2023

MONDAY June 12th

Garage Guys off for Election Holiday

Chuck was called in to run water plant in order to prevent the Town from issuing a boil water notice due to critically low level of water in the tank.

TUESDAY June 13th

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES & RESIDENTIAL GARBAGE SERVICE

WEDNESDAY June 14th

Open water meter for customer dealing with a leak on their side
Turned on water service at 546 Doe Alley
Picked up remaining residential garbage
Got sewer pond, lift stations reads & cleaned bar screen
Stocked sewer pond building with chemicals
Completed Miss Utilities for 7th Street & Fairfax Street
Checked outfalls for overflow (None)

THURSDAY June 15th

Set 2 Meters @ Tuscan Ridge
Got Sewer Pond & Lift Station Reads
Drilled Manhole lids for Tuscan Ridge Taps

FRIDAY June 16th

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
Cleaned Bar Screen & Sewer Pond well
Got reads at Sewer Pond & both lift stations
Cleaned out Silverado & wiped it down, washed matts
Started organizing tools at shop

MONDAY June 19th

Closed- Holiday

TUESDAY June 20th

Closed- Holiday

WEDNESDAY June 21st

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES & RESIDENTIAL GARBAGE SERVICE
Fixed banner @ old Shop-n-Save building
Got reads at both lift stations & sewer pond
Cleaned bar screen & removed excess gravel from bar screen basin
Fueled up Silverado for trip to retrieve valves for water plant on 6/22

THURSDAY June 22nd

Traveled to PA to retrieve correct valves for water plant
Weed eat ditches throughout Town and a couple of fire hydrants & valves
Checked a water meter to address resident complaint

FRIDAY June 23rd

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
Took valves to water plant
Planted tree at Riverfront Park for Chris Wilson/Arboretum
Weed eat ditches and lower lot

WATER REPORT

6/26/2023

Building repairs: Still waiting on the quote

Tank Cleaning: tank was cleaned Monday June the 5 2023.will get a final report in about a month

Lead and copper: new sampling sites were submitted to health department and they approved the sites and everything on the 2023 round is complete and ready to sample when the time comes.

There will be on site visits to conduct swabbing and visual inspections of lines on the customers side for the October 2024 deadline. Tina is working on the spread sheet, compiled from the surveys that we received, this will tell us who we need to set appointments with.

PFOS/PFAS: Nothing new on that yet. He said it would be a few months before we heard from the second set of samples.

HACH: parts are all in and running.

Roger hull: brush has been removed around the pond and up to the damn.

Roberts filters: the valves have been received

Tom Michaels: Scott says we might have to replace the heater in the basement due to it still not working properly. Scott has the new valves installed and waiting on Andre to come and finalize them