

**TOWN OF DAVIS
COUNCIL MEETING MINUTES
SEPTEMBER 13TH, 2023**

Meeting: Regular Council Meeting
Date: September 13th, 2023
Place: Davis Town Hall

Mayor Al Tomson called the meeting to order at 6:30 p.m.

Roll Call by *Recorder Bob North*: Mayor Al Tomson, Councilmembers: Jennie Helmick, Jeannette Ware, Chuck Wood, Doug Martin, Jess Tucker and Recorder Bob North

Guests- Town Clerk Joni Felton, Lori Quattro, Joe & Erin Holmes

*Motion to approve minutes from Regular Council Meeting August 23rd, 2023 made by *Councilman Martin*, Second by *Councilman Wood*, all in favor. Motion carried.

*Motion to dispense with the Regular Order of Business to hear from Guests made by *Councilwoman Helmick*, Second by *Councilman Tucker*, all in favor. Motion carried.

Guest *Lori Quattro* had questions about Employees hired, *Mayor Tomson explained*. She also discussed problems about 4-Wheelers on Streets, Council is working on problem, work in progress.

Guest *Joe Holmes* informed Council he is on the board for the **Mon Forest Town Partnership** and will keep Council updated on their progress.

*Motion to return to Regular Order of Business made by *Councilwoman Ware*, Second by *Councilman Wood*, all in favor. Motion carried.

COMMITTEE REPORTS:

FINANCE: *Mayor Tomson* presented the **Accounts Payable**.

*Motion to pass the Revenue Fund Budget made by *Councilwoman Ware*, Second by *Councilman Wood*, all in favor, Motion carried.

*Motion to approve payment of bills made by *Councilman Martin*, second by *Councilman Tucker*, all in favor. Motion carried.

STREETS, ALLEYS, AND WATERWORKS:

Jobs performed by shop **Employees** and Update on Water Report by **Water Operator Jay Kennard** placed in Councilmembers' folders. Water operator is on vacation. *Councilman Martin* stated that he is looking into problems with valves at Water Plant.

ORDINANCES/RESOLUTIONS: First Reading of the Glenn Felton Property Easement Agreement & Ordinance.

CEMETERY:

Councilwoman/Committee Chairperson Jeannette Ware reported- Landscaping and trimming of bushes and tree's is taking place. Received some funding from families for repairs/leveling tombstones, talking to contractor, Ordinance changes are being worked on, checking with other Town's about their Ordinance policies.

PARKS AND RECREATION:

P&R Member Joni Felton reported that gravel & a frame will be installed under new building at ballfield, Camera was off at the Community Center, breaker was tripped, discussed the need to remove broken bolts and patch to repair where old hoops had been on playground at Community Center.

PLANNING COMMISSION: Notice of Public Meeting was posted in newspaper.

BUILDING COMMISSION: None

OLD BUSINESS: Revisit hiring Police Officer- Discussion was held about hiring a sheriff's deputy part time, Town would pay. Tucker County Commission does not approve.
Discussion about traffic light at Rt. 32 & Rt. 48 intersection. Mayor Tomson will check with WV DOT.

NEW BUSINESS: Seventh Street Extension Signage- Discussion was held that there are no stop signs at the Streets/Drives off of the extension. Who would be at fault if an accident should occur? Town owns street, needs to install signs for liability.

Vac Truck- Councilman Wood spoke to **Golden Equipment** concerning winterization of Vac Truck. Truck does not need to be stored in heated building during winter. **Town Employees** can winterize truck.

Lower Lot addition discussed- Will be put on agenda to discuss in detail at a later meeting.

Spray Foam for Town Hall Basement- Discussion followed.

***Motion to approve Spray Foam for Town Hall Basement made by Councilman Martin, Second by Mayor Tomson, all in favor, Motion carried.**

BUILDING PERMIT: Joe Holmes, Moving Pole Building.

***Motion to approve building permit for Joe Holmes made by Councilman Martin, Second by Councilman Wood, all in favor, Motion carried.**

BUSINESS LICENSE: None

CORRESPONDENCE: None

PROPERTY: None

PERSONNEL: Mayor Tomson congratulated **Councilman Wood** on passing the WV Water II Class/Test that he recently took. All of Council agreed & congratulated **Councilman Wood**.

Guests were invited to stay as Town Council was going into Executive Session to discuss Property and would be returning back to regular meeting after Executive Session.

EXECUTIVE SESSION:


***Councilwoman Ware** moved to go into Executive Session at 7:15pm, Second by **Councilman Tucker**, all in favor. Motion carried.

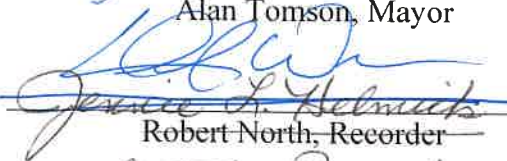
***Mayor Tomson** moved to return to Regular Order of Business from Executive Session at 7:47pm, Second by **Councilman Martin**, all in favor. Motion carried. No decisions were made during Executive Session.

ADJOURNMENT:

***Motion to adjourn at 7:50pm made by Councilwoman Ware, Seconded by Councilman Wood, all in favor. Motion carried.**

Date of approval September 27th, 2023
As read _____
As corrected _____



Alan Tomson, Mayor


Robert North, Recorder
Acting Recorder

JOBS PERFORMED BY SHOP STAFF 09.11-09.22 2023

MONDAY September 11

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES GARBAGE SERVICE

Obtained reads at the sewer lagoon and both lift stations
Cleaned bar screen at sewer lagoon
Completed multiple Miss Utilities
Delivered delinquent letters

TUESDAY September 12

RESIDENTIAL GARBAGE SERVICE

Cleared area for building at ballfield
Obtained reads at sewer lagoon and both lift stations
cleaned bar screen and treated lagoon
Installed gate in Town Hall

WEDNESDAY September 13

Obtained reads at sewer lagoon and both lift stations
Cleaned bar screen and gathered samples
Delivered samples to Elkins
Cleaned shop
Completed EMRs and MOR for sewer
Repaired storm drain on Thomas ave.

THURSDAY September 14

Obtained reads at sewer lagoon and both lift stations
Cleaned bar screen
Completed multiple Miss Utilities
Trimmed trees along new side of Cemetery
Picked up new tire from Glotfelty for Explorer

FRIDAY September 15

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE

Obtained reads at sewer lagoon and both lift stations
Cleaned bar screen and treated lagoon
Put new tire and air filter on Explorer
Sprayed off F450
Drug the ball field

MONDAY September 18

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES GARBAGE SERVICE

Obtained reads at sewer lagoon and both lift stations
Cleaned bar screen
Shut off water service for Resident
Turned back on water service for Resident
Cleaned the Ranger
Took lift motor to Water Plant
Started Inventory for Sewer/Water supplies
Man lift dropped off at Shop

TUESDAY September 19

RESIDENTIAL GARBAGE SERVICE

Obtained reads at sewer lagoon and both lift stations
Treated lagoon
Took bunting down at Town Hall

WEDNESDAY September 20

Obtained reads at sewer lagoon and both lift stations
Cleaned bar screen
Mowed both Town signs and both lift stations
Helped Food Bank put pallets in Fire Hall
Took down Veteran Banners

THURSDAY September 21

Removed Veterans Banners
Obtained reads at Sewer Lagoon and both Lift stations

Cleaned contact chambers at Sewer Lagoon
Treated algae at Sewer Lagoon

FRIDAY September 22

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE

Obtained reads at Sewer Lagoon and both lift stations

Cleaned bar screen and Treated Sewer Lagoon

Replaced Water Meter at Bonner residence and turned water off as requested

Turned water service on at Bonner residence

Repaired toilet at shop

Delivered dump for resident; picked up dump from resident

WATER REPORT

9/25/2023

Building repairs: Still waiting on the quote from Scott filler and or Duane poling

Tank Cleaning: tank was cleaned Monday June the 5 2023. Have received the final report.

Lead and copper: new sampling sites were submitted to health department and they approved the sites and everything on the 2023 round is complete and ready to sample when the time comes.

There will be on site visits to conduct swabbing and visual inspections of lines on the customers side for the October 2024 deadline. Tina is working on the spread sheet, compiled from the surveys that we received, this will tell us who we need to set appointments with.

PFOS/PFAS: Nothing new on that yet. He said it would be a few months before we heard from the second set of samples.

HACH: They are supposed to come on 10-2-23 for the next service.

Roger hull: still waiting on the new gate at the backwash pond.

Roberts filters: having problems with filter to waste valve and the number 1 filter backwash valve and also the filter 2 influent valve waiting on André to find out what they are going to do to fix the problem. Also having trouble with the sensor in the clear well. Andre is planning to be here as of 10-2-23. the new float has been ordered but not received yet

Tom Michaels: Still waiting on the new heater for the basement.

Also received the 2 new lift motor for the blackwater pumps. Waiting to get them installed.

The main high lift pump is here waiting to get it installed. A second has been ordered