

**Town of Davis
Council Meeting Minutes
March 27th, 2024**

Meeting: Regular Council Meeting

Date: March 27th, 2024

Place: Davis Town Hall

Mayor Tomson called meeting to order @ 6:30pm

Roll call by **Recorder Bob North**

Attending: Mayor Alan Tomson, Councilmembers; Carrie Hawkins, Jennie Helmick, Chuck Wood, Doug Martin (arrived late) and Recorder Bob North

Absent: Jess Tucker (Unexcused)

Pledge of Allegiance

Guests: Lori Quattro, Lydia Crawley, Glenda Marshall, Keith Strausbaugh and Craig O'Connor.

***Motion to approve the minutes of Regular Council Meeting March 13th, 2024 made by Councilwoman Helmick, second by Councilwoman Hawkins, all in favor. Motion carried**

***Motion to dispense with regular order of business to hear from guests made by Councilman Wood, second by Councilwoman Hawkins, all in favor. Motion carried.**

Guest Craig O'Connor questioned Zoning Map changes; **Mayor Tomson** explained changes. **Craig** also asked about using Comprehensive Plan instead of Strategic Plan, **Mayor Tomson** also explained.

Guest Glenda Marshall had questions concerning water rate increase. **Mayor Tomson** explained how the process works and why increasing water rates must happen. Rate increase needed to offset losses of \$90,000 last year. Major work needed to water plant and pipe replacement due to lead contamination.

***Motion to return to the Regular Order of Business made by Councilwoman Helmick, Second by Councilwoman Hawkins, all in favor. Motion carried.**

COMMITTEE REPORTS:

Finance:

Mayor Tomson presented accounts payable

***Motion to approve the payment of bills made by Councilman Wood, second by Councilwoman Hawkins, all in favor. Motion carried.**

***Motion to approve General Fund Budget, Coal Severance Budget and Budget revisions made by Councilwoman Helmick, Second by Councilman Wood, all in favor, Motion carried.**

***Motion to set time for Lay the Levy Meeting at 1pm on April 16th made by Recorder North, Second by Councilman Wood, all in favor, Motin carried.**

Mayor Tomson stated that there is a balance of \$190,000 in the **American Rescue Fund**. Balance will be used to help connect home owners to new sewer system, water lines to be repaired. Grant due in May.

Streets Alleys and Waterworks: Jobs performed by shop employees placed in **Councilmember's** folders. **Mayor Tomson** stated that **Town Employee** Aidan Bunnell has passed Water I & Sewer I Tests. **Town Employee Chief Water Operator Frank Sharp** introduced himself to guests. Happy to answer any questions residents/customers may have about the water plant.

Ordinances/Resolutions: First Reading by Title only of a Bond Ordinance authorizing the issuance of not to exceed \$300,000 for the purposes of constructing improvements to the sewerage portion of the combined waterworks and sewerage system of the Town.

Cemetery: Discussed sinkholes in Cemetery, Town to repair in Cemetery, sinkhole in New Cemetery next to road: State will address and repair. Discussion held about hiring contractor to install drains in new Cemetery this summer.

Parks and Recreation: Repairs are being made to playground equipment at the Riverfront Park and working on getting ballfield ready.

Planning Commission: Discussion for setting date for Zoning Ordinance election.

***Motion to set date of June 8th, 2024 for Zoning Ordinance election made by Councilwoman Helmick, Second by Councilwoman Hawkins, all in favor, Motion carried.**

Old Business: Dump truck- Black Dump truck needs replaced; Discussion followed. Will research buying gently used 350 diesel or model similar.

New Business: Building Commission needs two new members- tabled until next meeting.

Building Permits: *Daniel Marsh, 98 Riverwalk Place- New Build

*Motion to approve made by **Councilman Martin**, Second by **Recorder North**, all in favor, Motion carried.

Business License: None

Correspondence: None

Property: Mayor Tomson gave update on Old Shop-n-Save property, 533 William Ave purchase. Discussion followed. If earmark comes through, it will pay for property. If not, 1% tax will be used to pay loan.

Personnel: Employee Certification Incentives- Discussion followed. Mayor & Councilmembers agreed that Employees must obtain hours first before taking test. Employees that pass certification tests will get set raises.

*Motion to give set raises to employees who pass certification tests after obtaining hours made by **Recorder North**, Second by **Councilwoman Helmick**, all in favor, Motion carried.

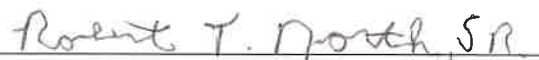
Adjournment:

*Motion to adjourn at 7:30pm made by **Mayor Tomson**, Second by **Councilman Wood**, all in favor. Motion Carried.

Date of approval 4/10/24
As read _____
As corrected _____



Alan Tomson, Mayor



Robert North, Recorder

JOBS PERFORMED BY SHOP STAFF 03/18-03/29/2024

MONDAY 03/18

Commercial, Tuscan Ridge, and all Park Facility Trash Service
Obtained sewer and both lift station reads
Picked up mulch for Community Center Project
Finished DMR paperwork for DEP
Moved equipment at Town Hall

TUESDAY 03/19

Residential Garbage Service
Cleaned bar screen; Treated Sewer Lagoon
Obtained sewer and both lift station reads
Got lightpole number for Electric company
Built shop shelves

WEDNESDAY 03/20

Read meter for Water Clerk
Organized shop shelves
Delivered water samples for Water Operator
Took mower to Moorefield for service
Obtained sewer and both lift station reads
Topped off fluids in Black Dump
Got measurements for Riverfront Park repairs
Diagnosed problem with Excavator

THURSDAY 03/21

Collected Backwash and Sewer Samples
Delivered Samples
Read meter for Water Clerk
Built shelves in Shop

FRIDAY 03/22

Commercial and Park Facility Trash Service
Cleaned bar screen; Treated Sewer Lagoon
Obtained sewer and both lift station reads
Met with Advanced Microbial Solutions representative
Checked on downed tree towards Dam
Dropped off Silverado to Team One for repairs
Dropped black dump off for resident

MONDAY 03/25

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES GARBAGE SERVICE
Turned on multiple residents water
Repaired sewer line on Thomas Ave

TUESDAY 03/26

RESIDENTIAL GARBAGE SERVICE
Treated Sewer Lagoon
Filled sink hole at Cementery
Cut up tree blocking access to dam
Got Water meter readings

WEDNESDAY 03/27

Obtained sewer and both lift station reads
Built shelves in shop
Cleaned up around shop

THURSDAY 03/28

Treated sewer lagoon
Cleaned bar screen
Built windows for park Pirate Ship
Brass Fitting class

FRIDAY 03/29

HOLIDAY

WATER REPORT

04/09/2024

Building repairs: Still waiting on the quote from Duane poling. Haven't heard about the quote yet. Was here and done measuring. Got the quote back, he is supposed to start when he gets the doors in.

Lead and copper: new sampling sites were submitted to health department and they approved the sites and everything on the 2023 round is complete and ready to sample when the time comes. Lead and Copper is to be sample every 3 there years next sample is due 2025.

There will be on site visits to conduct swabbing and visual inspections of lines on the customers side for the October 2024 deadline. Tina is working on the spread sheet, compiled from the surveys that we received, this will tell us who we need to set appointments with.

PFOS/PFAS: Nothing new on that yet. He said it would be a few months before we heard from the second set of samples.

Roger hull: still waiting on the new gate at the backwash pond. He is to start on the gates next week

Roberts filters: have been order and are waiting on them to be delivered. Valves are here, Andre will be here the first part of May.

Tom Michaels: will have to install the new actuator once they arrive. Will get in touch with Tom and let him know the exact Date when Andre will be here.