Town of Davis
Council Meeting Minutes
July 24th, 2024

Meeting: Regular Council Meeting
Date: July 24th, 2024
Place: Davis Town Hall

Mayor Tomson called meeting to order @ 6:30pm

Roll call by ***Recorder Bob North***

Attending: Mayor Alan Tomson, Councilmembers; Carrie Hawkins, Jennie Helmick, Chuck Wood, Doug Martin, Jess Tucker and Recorder Bob North

Absent:

Pledge of Allegiance

Guests: Lori Quattro, Lydia Crawley, Tina Wood, Ben Herrick, Craig O'Connor, Dan Parks, Aidan Parks, Joni Felton

***Motion to approve the minutes of Regular Council Meeting July 10th, 2024 made by *Recorder North*, second by *Councilman Tucker,* all in favor. Motion carried**

***Motion to dispense with regular order of business to hear from guests made by *Councilwoman Hawkins,* second by *Councilman Wood,* all in favor. Motion carried.**

Guest Craig O'Connor asked about paving of Camp 70 road, ***Mayor Tomson*** stated it is a **WV DOT** matter. **Craig** asked about work on Corridor H, ***Mayor Tomson*** stated he has a call in but has not heard anything back. **Craig** inquired about the next Building Commission Meeting, ***Mayor Tomson*** stated that there will be one Tuesday, July 30th, 2024 at 7pm.

***Motion to return to the Regular Order of Business made by *Councilman Tucker,* Second by *Councilwoman Hawkins,* all in favor. Motion carried.**

COMMITTEE REPORTS:

Finance:
Mayor Tomson presented accounts payable
***Motion to approve the payment of bills made by *Recorder North,* second by *Councilman Tucker*, all in favor. Motion carried.**
***Motion to pay Sewer Collection System Improvements Project Resolution Invoice made by *Councilman Tucker,* Second by *Councilman Wood,* all in favor, Motion carried.**

Mayor Updates- ***Mayor Tomson*** chose to read a letter from a guest in **Town** that had fallen on sidewalk and hurt her hip. He explained to all present that that a Town Ordinance states business owners are responsible for sidewalks. Some major projects coming up will address sidewalk issues. ***Mayor Tomson*** has applied for grants to fix sidewalks on William Avenue. ***Mayor Tomson*** will write letter apologizing to guest (A phone number was not included in the letter for contact). **Town Employee Tina Wood** reminded ***Mayor & Council*** that the letter will be on the next meeting's agenda due to the letter arriving too late for tonight's meeting to discuss or make any decisions. The guest asked for it to be on the agenda so that she may have others attend the meeting to speak about the issue.

Streets Alleys and Waterworks: Jobs performed by shop employees placed in ***Councilmember's*** folders. Report from **Chief Water Operator Frank Sharp** placed in **Council** folders.
Water supply is good in **Davis.** Using both water sources to supplement **Town.** Leak at Weimer Dam, ***Mayor Tomson & Councilmember Martin*** will inspect.

Ordinances/Resolutions: First Reading of Water Rate Increase Ordinance read by Title only by ***Mayor Tomson.***

Cemetery: Drainage work has not yet started. Need to find contractor that can do the work. No trespassing signs have been installed at undeveloped side of Cemetery.

Parks and Recreation: P**&R Commissioner Joni Felton** reported that **Judy Pitzer** along with other volunteers & Rubenstein Center cadets, are working at the Riverfront Park. Making repairs to equipment and staining all playground equipment, picnic tables, shed, and pavilion. Will also be staining equipment at the Community Center. Porta John has been installed at the Riverfront Park.

Planning Commission: Plan to meet in January 2025.

Building Commission: Next meeting July 30th, 2024 at 7pm at Town Hall.

Old Business: **Guest Ben Herrick** followed up on request to pave Kent Avenue. ***Mayor Tomson*** gave **Ben** a copy of letter & pictures that were sent to **WVDOT** requesting to add to their inventory to pave.

Code Enforcement Officer/Police Officer- Thomas & Parsons Municipality Offices have not responded to ***Mayor Tomson's*** inquiry. ***Mayor Tomson*** will check again with **Tucker County Sheriff Office** about using deputy part-time. ***Councilwoman Helmick*** asked **Town** to run an ad for an Enforcement officer.

New Business: **Town Employee Tina Wood** handed out copies to all present of the **WV Ethics Open Governmental Meetings Act** printed from the **WV Ethics Committee** website and explained what category the **Town of Davis** falls under and how, when and where the Meeting Agenda's & Notices are to be posted. It was also discussed that guests are to only be speaking during the comment period and to be observing the meetings while the ***Mayor & Council*** are in session. **Tina** explained that the office goes above and beyond what is required of the **Town** when posting meeting information, including learning software programs to help with posting meeting information to the **Town** website. ***Mayor & Council*** thanked **Tina** for her efforts to make this work correctly in spite of some difficulties when they occur.

Excavator- Old excavator needs to be replaced because of age and repairs needed. Have quote for replacement-***Mayor Tomson*** **and Town Clerk Joni Felton** will look into how to fund purchase-tabled to next meeting.

Building Permits: Deb Lumber, 319 Fairfax Avenue- Move existing Fence.
***Motion to approve made by *Councilman Tucker,* Second by *Councilwoman Hawkins,* all in favor, Motion carried.**

Julie Bland, 774 Seventh Street- Shed
***Motion to approve made by *Councilwoman Helmick,* Second by *Councilwoman Hawkins,* all in favor, Motion carried.**

Business License: None

Correspondence: None

Property: None

Personnel: None

Adjournment:
***Motion to adjourn at 7:17pm made by *Councilman Wood,* Second by *Councilman Martin,* all in favor. Motion Carried.**

Date of approval 8/14/2024
As read _____
As corrected _____

Alan Tomson, Mayor

Robert T. North
Robert North, Recorder

JOBS PERFORMED BY SHOP STAFF 7/25-8/09/2024

THURSDAY 7/25
took both sewer and water samples
park trash

FRIDAY 7/26
COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
Treat sewer lagoon
check water meter for customer
obtained sewer reads

MONDAY 7/29
Commercial, Tuscan Ridge, and all Park Facility Trash Service
obtained sewer reads
changed water meter in firehall

TUESDAY 7/30
Residential Garbage Service
Cleaned bar screen; Treated Sewer Lagoon
Obtained sewer reads
fueled water pump
changed hoses on water pump

WEDNESDAY 7/31
obtained sewer reads
hauled paint supplies to river front park
water shutoff for customer
fueled water pump

THURSDAY 8/1
Serviced both dump trucks
obtained sewer reads
fueled water pump

FRIDAY 8/2
Commercial and Park Facility Trash Service
Cleaned bar screen; Treated Sewer Lagoon
serviced town vehicle (explorer)

MONDAY 8/5
COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES GARBAGE SERVICE
fueled water pump
moved paint supplies to community building
sprayed bees nests at River Front and Community park
took side by side to Thomas for repairs

TUESDAY 8/6
RESIDENTIAL GARBAGE SERVICE
Cleaned bar screen; Treated Sewer Lagoon
cleaned and hauled dirt pile from dam
obtained sewer reads

WEDNESDAY 8/7
fueled water pump
replaced hoses on water pump
moved pallets for food bank
checked water meter for customer

THURSDAY 8/8
cleaned shop
fueled water pump
got diesel fuel from Thomas

FRIDAY 8/9
COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE

treated and cleaned bar screen at sewer lagoon
obtained sewer reads
picked up side by side up from shop

WATER REPORT

08/14/2024

Water Plant Building Repairs: Contractor has to put downspouts in and project will be finished.

Roberts Filters- Replaced computer facing. Waiting on fuses to finish.

Lead and Copper: Town Staff are contacting property owners to finish up Lead & Copper inventory to be submitted to the State by October deadline.

PFOS/PFAS: Will definitely need to sample. Rural Water will be on site to show our water operators how to do the sampling. Waiting to hear from State on when to start.

Other Issues: Leak in Dam at Weimers. Town Employees fixed some small leaks but it is still leaking.