Town of Davis
Council Meeting Minutes
August 14th, 2024

Meeting: Regular Council Meeting
Date: August 14th, 2024
Place: Davis Town Hall

Mayor Tomson called meeting to order @ 6:30pm

Roll call by ***Recorder Bob North***

Attending: Mayor Alan Tomson, Councilmembers; Carrie Hawkins, Chuck Wood, Doug Martin, Jess Tucker and Recorder Bob North

Absent: Jennie Helmick (Excused)

Pledge of Allegiance

Guests: Lori Quattro, Rex Liller, Lydia Crawley, Tina Wood, Alice Tekavec, Lisa Cousin, John Cousin, Gary Luzier, Julie Bland, Greg Kloeppner, JoJo Pregley, Craig O'Connor, Mat Cloak, Susie Ujcic, Ray & Louise Ball

***Motion to approve the minutes of Regular Council Meeting July 24th, 2024 made by *Recorder North*, second by *Councilman Tucker,* all in favor. Motion carried**

***Motion to dispense with regular order of business to hear from guests made by *Councilman Tucker,* second by *Councilwoman Hawkins,* all in favor. Motion carried.**

Guest Lori Quattro asked questions about Excavator purchase.

Guest Craig O'Connor asked questions about IPMC. ***Mayor Tomson*** answered.

Guest Rex Liller had questions and concerns about new water rates.

Guest Greg Kloeppner questioned the No Trespassing signs posted on the undeveloped land at the **Cemetery**. He feels they are not legal. ***Mayor Tomson*** stated that they were posted due to people hunting and trapping on the land and the **Town** will contact their lawyer to follow up and contact Western Pocahontas to see if the deed paperwork has been finished yet for the property. Until it gets straightened out, the signs will be temporarily taken down.

Guest Gary Luzier asked about the repairs to the drain line on Thomas Avenue. ***Mayor Tomson*** asked him to touch base with the contractor to see where the project stands.

Guest JoJo Pregley asked about the progress in hiring a Code Enforcement officer, ***Mayor Tomson*** answered her questions.

***Motion to return to the Regular Order of Business made by *Councilman Wood,* Second by *Councilman Tucker,* all in favor. Motion carried.**

COMMITTEE REPORTS:

Finance:
Mayor Tomson presented accounts payable
***Motion to approve the payment of bills made by *Recorder North,* second by *Councilman Martin*, all in favor. Motion carried.**
***Motion to pay Sewer Collection System Improvements Project Resolution Invoice made by *Councilman Wood,* Second by *Councilman Tucker,* all in favor, Motion carried.**
***Motion to pay Waste Water System Change Order #1 made by *Councilman Martin,* Second by *Councilman Wood,* all in favor, Motion carried.**

Mayor Updates- *Mayor Tomson* gave Guests and ***Councilmembers*** a presentation on Water & Sewer Rates explaining the breakdown for rate increases and how the **State** determines where rates need to be for Municipalities, in order to receive funding for water & sewer projects. If the Municipality is not in the criteria for rates set by the State, State Funding organizations will not fund projects.

Streets Alleys and Waterworks: Jobs performed by shop employees placed in ***Councilmember's*** folders. Report from **Chief Water Operator Frank Sharp** placed in **Council** folders.
Water supply is still good in **Davis.** Good job to Town Employees for keeping up with water demands.

Ordinances/Resolutions: Second Reading of Water Rate Increase Ordinance read by Title only by ***Mayor Tomson.***
***Motion to approve the water rate increase ordinance made by *Mayor Tomson*, Second by *Recorder North,* all in favor, Motion carried.**

Cemetery: None

Parks and Recreation: Mayor Tomson reported that Volunteer Judy Pitzer was overseeing some Rubenstein Center Cadets in staining and painting equipment at the Community Center.

Planning Commission: Plan to meet in January 2025.

Building Commission: ***Mayor Tomson*** stated the Commission is waiting to see what decision the CVB is making on obtaining property for their new CVB.

Old Business: **Excavator-** Discussion was held about finances to rent or purchase. Difficult in finding parts for current Excavator owned by **Town. Guest Lori Quattro** stated that **Town** could not purchase equipment outright, **Town** must put out for sealed bids. Tabled until ***Mayor & Council*** can confirm if this is true or not.

Code Enforcement Officer/Police Officer- *Mayor Tomson* is working with **Tucker County Sheriffs Department** about added police presence in **Davis. Town** will run ad for a Code Enforcement Officer.

New Business: **DVFD/TVFD Kids Fun Day August 17th, 2024-** ***Councilman Wood*** encouraged everyone to attend and support your local Fire Departments. Shared a personal story involving a fire that could have been catastrophic where his camp is located, but the local fire department volunteers were available on a holiday to take care of the issue. It's important to support our Volunteer Department who give countless hours to the community.

Excavator- Old excavator needs to be replaced because of age and repairs needed. Have quote for replacement-***Mayor Tomson*** **and Town Clerk Joni Felton** will look into how to fund purchase-tabled to next meeting.

Building Permits: Howard & Rachel Ball, 277 Kent Avenue- Replace existing back deck and add roof.
***Motion to approve made by *Councilwoman Hawkins,* Second by *Councilman Wood,* all in favor, Motion carried.**

Business License:
Riverwalk5 LLC, Carl Turner, 56 Riverwalk Place-STR
***Motion to approve made by *Councilman Wood,* Second by *Councilwoman Hawkins,* all in favor, Motion carried.**

Lawrence House, John Lawrence, 430 Kent Avenue- STR
***Motion to approve made by *Councilman Tucker,* Second by *Councilman Wood,* all in favor, Motion carried.**

Timothy Glassmyer, 341 Blackwater Avenue-STR
***Motion made to approve by *Mayor Tomson,* Second by *Councilwoman Hawkins*, all in favor, Motion carried.**

Craig O'Connor (Crooked House)- 667 Henry Ave., 677 Henry Ave. & 687 Henry Ave.-STR's
Discussion followed concerning which structures are on the properties, **Property Owner Craig O'Connor stated the lots have been subdivided and paperwork is filed with the County, ***Mayor Tomson*** read the State's definition of what a Short-Term Rental is, and that ***Council*** has not given a STR Business License to a vacant lot. **Mr. O'Connor** stated that the ***Council*** was infringing upon his rights as a property owner. After much discussion, ***Mayor & Council*** agreed that vacant lot 667 Henry Avenue does not meet the requirement for a business license for a Short-Term Rental due to the fact that it is a vacant lot.
***Motion to approve Lot 667 Henry Avenue for a Short-Term Rental License made by *Councilman Wood,* Second by *Councilwoman Hawkins, Recorder North* Objected, all others in favor, Motion carried.**

***Motion to approve Lot 687 Henry Avenue for a Short-Term Rental License made by *Mayor Tomson*, Second by *Councilman Wood, Recorder North* Objected, all others in favor, Motion carried.**

Correspondence:
Cortland Acres Foundation Donation Request- ***Mayor & Council*** agreed to not donate at this time.

Letter from D.R. Vera Concerning Sidewalks on William Avenue- ***Mayor Tomson*** has spoken to **Ms. Vera**, who requested that the letter not be read at the meeting since it was read at the previous **Council** meeting.

Letter from Honor Flight Huntington/Clarksburg Flight- Discussion followed.
***Motion to match previous years donation of $1,000 made by *Councilman Wood,* Second by *Councilman Tucker,* all in favor, Motion carried.**

Property: None

Personnel: ***Motion to go into Executive Session at 8:05pm made by *Mayor Tomson*, Second by *Councilman Martin,* all in favor, Motion carried.**
***Motion to come out of Executive Session and return to Regular Order of Business at 8:30pm mase by *Mayor Tomson,* Second by *Councilman Martin,* all in favor, Motion carried.**
****No decisions were made while in Executive Session.**

Adjournment: ***Motion to adjourn at 8:32pm made by *Mayor Tomson,* Second by *Councilman Wood,* all in favor. Motion Carried.**

Date of approval 9/11/24
As read _____
As corrected _____

Alan Tomson, Mayor

Robert T. North

Robert North, Recorder

JOBS PERFORMED BY SHOP STAFF 08.12- 09.06.2024

MONDAY 8/12

Commercial, Tuscan Ridge, and all Park Facility Trash Service

TUESDAY 8/13

Residential Garbage Service
Cleaned bar screen; Treated Sewer Lagoon
Obtained sewer reads
Treated Sewer Lagoon
read water meters

WEDNESDAY 8/14

miss utilities for customer
water turn off for customer
obtained sewer reads
mowed ditches

THURSDAY 8/15

obtained sewer reads
took sewer samples
water shut off for delinquent water payment

FRIDAY 8/16

Commercial and Park Facility Trash Service
Cleaned bar screen; Treated Sewer Lagoon
fueled water pump
fueled tank on truck for weekend

MONDAY 8/19

COMMERCIAL, TUSCAN RIDGE, ALL PARK FACILITIES GARBAGE SERVICE
obtained sewer reads
change hoses on water pumps

TUESDAY 8/20

RESIDENTIAL GARBAGE SERVICE
Cleaned bar screen; Treated Sewer Lagoon
physical for CDL
build cabinets for office

WEDNESDAY 8/21

obtained sewer reads
fueled diesel tank on truck
fueled water pump
build trash cans for River front park

THURSDAY 8/22

took banners down all day

FRIDAY 8/23

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
obtained sewer reads
treated lagoon cleaned barscreen

MONDAY 8/26

Commercial, Tuscan Ridge, and all Park Facility Trash Service
misutilities
marked out headstone at cemetary

TUESDAY 8/27

Residential Garbage Service
Cleaned bar screen; Treated Sewer Lagoon
Obtained sewer reads
CDL physical
water turn off customer
fueled water pump

WEDNESDAY 8/28

pumped out chambers for sewer lagoon all day
moved equipment to WEIMERS

THURSDAY 8/29

Cleaned town dam out all day
shutoff water for cutstomer to repair leak
pump out pit at rubinstin center to check meter

FRIDAY 8/30

Commercial and Park Facility Trash Service
Cleaned bar screen; Treated Sewer Lagoon
ran water plant
obtained sewer reads

MONDAY 9/2

Holiday

TUESDAY 9/3

COMMERCIAL, PARK AND RESIDENTIAL GARBAGE SERVICE all day
Cleaned bar screen; Treated Sewer Lagoon

WEDNESDAY 9/4

Cleaned back wash ponds all day

THURSDAY 9/5

finished backwash ponds
cleaned blackwater intake
refueled equipment and water pump

FRIDAY 9/6

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
drop off dump truck for customer
worked on lead and copper survey
changed 3 sections of 6inch Hose at Wiemer Damn

WATER REPORT

09/11/2024

Water Plant Building Repairs: Contractor has to put downspouts in and project will be finished.

Roberts Filters- Replaced computer facing. Waiting on fuses to finish.

Lead and Copper: Town Staff (Tina Wood & Jay Kennard) are contacting property owners to finish up Lead & Copper inventory to be submitted to the State by October deadline.

PFOS/PFAS: Will definitely need to sample. Rural Water will be on site to show our water operators how to do the sampling. Waiting to hear from State on when to start.

Wiemers Dam: Leak in Dam at Wiemers. Town Employees fixed some small leaks but it is still leaking. Town Employees, along with Jeff Simmons, cleaned out Dam Reservoir. Had not been cleaned out since 2016. RK&K Engineers are accessing and working on plan to fix leaks in Dam.