Town of Davis
Council Meeting Minutes
October 9th, 2024

Meeting: Regular Council Meeting
Date: October 9th, 2024
Place: Davis Town Hall

Mayor Tomson called meeting to order @ 6:30pm

Roll call by ***Recorder Bob North***

Attending: Mayor Alan Tomson, Councilmembers; Carrie Hawkins, Jennie Helmick, Doug Martin, Jess Tucker and Recorder Bob North

Absent:

Pledge of Allegiance

Guests: Lydia Crawley, Lori Quattro, Bill Peterson, Pete Johnson, Ashley Tomko, Pamela Mosser and John Wilkes

***Motion to approve the minutes of Regular Council Meeting September 25th, 2024 and Special Council Meeting September 30th 2024, made by *Recorder North*, second by *Councilwoman Helmick,* all in favor. Motion carried**

***Motion to dispense with regular order of business to hear from guests made by *Councilman Tucker,* second by *Councilwoman Hawkins,* all in favor. Motion carried.**

Guest Lori Quattro had questions about the previous meeting minutes, ***Mayor Tomson*** will have minutes corrected.

Guest John Wilkes questioned Town Subdivision statues. ***Mayor Tomson*** will check with **Town** attorney.

***Motion to return to the Regular Order of Business made by *Councilman Martin,* Second by *Councilman Tucker,* all in favor. Motion carried.**

COMMITTEE REPORTS:

Finance:
Mayor Tomson presented accounts payable
***Motion to approve the payment of bills made by *Councilwoman Helmick,* second by *Councilman Martin*, all in favor. Motion carried.**
***Motion to award contract for Sewer Collections System Improvement Project made by *Mayor Tomson,* Second by *Councilwoman Helmick,* all in favor, Motion carried.**

Streets Alleys and Waterworks: Jobs performed by shop employees placed in ***Councilmember's*** folders. Report from **Chief Water Operator Frank Sharp** placed in **Council** folders.

Guest Ashley Tomko from Thrasher Engineering gave update for water system Improvements project.

Ordinances/Resolutions:
***Motion to approve Resolution for Lease purchase of Excavator made by *Councilman Martin,* Second by *Councilman Tucker*, all in favor, Motion carried.**

***Motion to approve Resolution to establish Trick-or-Treat shall be conducted in the Town of Davis, each year, on October 31st from 6:00 p.m. through 8:00 p.m.; provided, however, that if the 31st of October falls on a Sunday of a given year, the date and time for Trick-or-Treat that year shall be determined by the Common Council made by *Councilwoman Helmick,* Second by *Councilman Tucker,* all in favor, Motion carried.**

Cemetery: Discussion was held to replace American flag on new cemetery side.

Parks and Recreation: None

Building Commission: ***Mayor Tomson*** stated that the **Building Commission** is still discussing purchase of the old Shop-n-Save property.

Old Business: Mayor Updates-
Pete Johnson Expired Building Permit- *Mayor Tomson* explained history behind problems with permit and the issue will be handled by attorneys.

Paving of Lower Kent Avenue- Will check with WV Paving for quote.

IPMC, Code Enforcement Officer, Municipal Judge- will be tabled until after New Year.

New Business: **Open Council Seat-** Will be advertised for residents to sign up until October 25th, 2024.

Building Permits:
Josh Tompkins- 463 Fairfax Avenue- Small Shed.
***Motion to approve made by *Councilman Tucker,* Second by *Councilwoman Hawkins,* all in favor, Motion carried.**

Business License: Purnell Enterprises LLC, 327 Thomas Avenue- STR License
Tabled until proper paperwork is submitted.

Correspondence: None

***Motion to go into Executive Session at 6:59pm made by *Recorder North,* Second by *Councilwoman Hawkins*, all in favor, Motion carried.**

***Motion to Return to Regular Order of Business form Executive Session at 7:15pm made by *Mayor Tomson*, Second by *Councilman Martin,* all in favor, Motion carried.**
****No decisions were made while in Executive Session.**

Adjournment:
***Motion to adjourn at 7:30pm made by *Councilman Martin,* Second by *Councilman Tucker,* all in favor. Motion Carried.**

Date of approval Oct. 23, 2025
As read _____
As corrected _____

Douglas K. Martin
~~Alan Tomson, Mayor~~ Acting Mayor

Jennie L. Helmicks acting
Robert North, Recorder Recorder

JOBS PERFORMED BY SHOP STAFF 10/7-10/18/2024

MONDAY

Commercial, Tuscan Ridge, and all Park Facility Trash Service
water tap for customer

TUESDAY

Residential Garbage Service
sewer tap for customer

WEDNESDAY

use camera to find sewer pipe
took water samples to moorefield
uncovered sewer dead end for tap

THURSDAY

laid pipe and finished sewer tap

FRIDAY

Commercial and Park Facility Trash Service
treat lagoon cleaned bar screen
obtained sewer reads
water shutoff and turn on for customer to check repairs

MONDAY

Holiday

TUESDAY

COMMERCIAL, ALL PARK FACILITIES & RESIDENTIAL GARBAGE SERVICE
treated lagoon cleaned bar screen

WEDNESDAY

park trash
obtained sewer reads
shut water off to river front park bathroom
winterized bathroom

THURSDAY

obtained sewer reads
rebuild sonar and put back in lagoon
cleaned flags up in cemetary

FRIDAY

COMMERCIAL & ALL PARK FACILITIES GARBAGE SERVICE
treated lagoon
cleaned bar screen
unloaded crate of christmas decorations

WATER REPORT

10/23/2024

Roberts Filters- Replaced computer facing. Waiting on fuses to finish.

Lead and Copper: Employee Tina Wood has submitted Lead & Copper inventory to the State before the October 16th deadline. Letters mandated by the State will be mailed to property owners before November 16th. These letters will be mailed to property owners that had unknown on their forms or did not respond to the form. Appointments will be set up with property owners for Town Employees to identify their lines so that inventory can be updated.

PFOS/PFAS: Will definitely need to sample. Rural Water will be on site to show our water operators how to do the sampling. Waiting to hear from State on when to start.

Wiemers Dam: Leak in Dam at Wiemers. RK&K Engineers are accessing and working on plan to fix leaks in Dam.